Registration Information and Add/Drop Dates – Fall 2018

Add/Drop Period: September 4-12, 2018
nbregistrar.rutgers.edu/undergrad/Fallugcal.htm

Where to add/drop classes:

WebReg: webreg.rutgers.edu
6:30 a.m. – 2:00 a.m.

On-Line Schedule of Classes: sis.rutgers.edu/soc
View open and closed courses and course registration restrictions if it’s before your day to log into Webreg or when Webreg is closed.

When to add/drop classes:

ADDITIONAL CLASSES: Tuesday, September 4 – Wednesday, September 12
DROP CLASSES: Tuesday, September 5 – Tuesday, September 11

TUESDAY, SEPTEMBER 11 IS THE LAST DAY TO DROP A COURSE WITHOUT A “W”

Things to keep in mind when adding and dropping classes:

- Review your WebReg schedule when you finish dropping courses to be certain your program is correct.
- Class periods on the three New Brunswick Campuses (Busch/Livingston, CAC/Downtown New Brunswick, and Cook/Douglass) are staggered, with the starting times of first period set at 8:10am for CAC/DNB, 8:40am for B/L, and 9:15am for C/D. Travel time between campuses must be a minimum of 50 minutes for daytime classes and 40 minutes for evening classes (after 4:30pm).

Registration Assistance:
The SAS Advising Centers on all campuses as well as the Registrar’s Office in the Administrative Services Building (Busch Campus) will be open from 8:30 a.m. to 5:00 p.m. to assist students with registration.

Adding a Class After the Add/Drop Period:
Adding a class after September 12 requires permission from the course instructor for late registration.
- Go to the instructor or the department offering the course to obtain a written endorsement.
- It must be on departmental letterhead or in an email from an official Rutgers email account.
- It should include a special permission number.
- Bring it to an SAS Advising Center to request approval (see top of sheet for locations).
- Remember: There are NO refunds for withdrawing from a class after September 11.

Academic Advising:
Deans and advisors will be available on a walk-in basis in the SAS Advising Centers and in all departments beginning Tuesday September 5. Advising by appointment will resume on Monday, September 10.

Where to View a Current Schedule:
Throughout the semester, students may view their current schedule online at my.rutgers.edu.

Important Dates:

- Fall 2018 Classes Begin Tuesday, September 4
- Saturday Classes Begin Saturday, September 8
- Last Day to Drop a Course Without a “W” Tuesday, September 11
- Last Day to Add a Course using WebReg Wednesday, September 12
- Last Day for Seniors to elect the Pass/No Credit option Monday, October 1
- Last Day to Drop a course by Withdrawal** Monday, October 29
- Change in Class Schedule: THURSDAY CLASSES TODAY! Tuesday, November 20
- Change in Class Schedule: FRIDAY CLASSES TODAY! Wednesday, November 21
- Last Day to Withdraw from school (drop all classes) Monday, November 26
- Last Day of Classes Wednesday, December 12
- Reading Day Thursday, December 13
- First Day of Final Exams Friday, December 14
- Last Day of Final Exams Friday, December 21

View your final exam schedule here: https://scheduling.rutgers.edu/fallfinals.shtml

**Important Notes:

- Traditional students may use WebReg to withdraw from courses through October 29 as long as they will still retain 12 credits of scheduled classes. Traditional students MUST maintain a minimum load of 12 GRADED credits (“W” is NOT considered to be a grade); the maximum credit load is 20.5 credits.
- Non-traditional students may use WebReg to withdraw from courses through October 29 as long as they retain 1 active course. It must be on departmental letterhead or in an email from an official Rutgers email account.
- Requests for permission for non-traditional/part-time status must be approved before September 4.

Confirm the Accuracy of Your Schedule:

- It is the personal responsibility of all students to confirm that they are registered appropriately.
- Check your registration status to be certain that withdrawal attempts are successful.